

Yutan Public Library Board Minutes

Monday December 1, 2025 at 6:30 PM Location: Yutan Public Library

Notice of meeting was posted at the Post Office, City Office, and the library by Director Laurie Van Ackeren

1. Call to Order:

a. The meeting was called to order by President Lynn Hapke at 6:38 PM. She advised the Open Meeting Act is posted on the east wall. The front door was left unlocked for visitors to enter.

2. Roll Call:

Lynn Hapke, Alicia Archer, Jane Scott, and Mary Jo Robinson

Absent: none

Also present: Director Laurie Van Ackeren

3. Visitors: none

4. Approval of November Minutes (Minutes were available for inspection)

a. Motion to approve November Minutes was made by Archer, seconded by Scott Yeas – Hapke, Archer, Scott, and Robinson Motion carried 4-0

5. Open Discussion from the public: None

6. Presentation from Guests: None

7. Approval of November Financial Claims

a. Motion to approve November Financial Claims (tabled due to lack of information)

8. Directors Report:

a. Stats for November

Fines \$.50 Country Cards \$ 60.00

b. Circulation Statistics

Check outs – 350 (483)

Member amount saved - \$ 4,596.54 (\$ 6,475.76)

Over Drive / Libby checkouts - 252 (242)

Patron visits – Adults 209 (269) Juv 101 (191) Total 310 (460)

**Checked out: Story Time Bage 5 and Experience Kits 4
Home Deliveries: 3**

**Adult Craft Night – 3 average (1)
Coffee Time – 14 average (21)
Adult Book Club – 6 (6)
After School Program – average 0 (0)
Toddlers – average 13 (188)
Saturday Story Time – average 0 (1)
Kids Craft - 2
Adult DIY Craft Time – Average 2 (2)**

9. Discussion Items:

- a. Robinson contacted Brett Lawton regarding the bench in front of the Library. It has not been painted and needs to be fixed. It was suggested one of the benches the City Board has agreed to purchase can be used to replace the broken one. Nothing was decided at the City Board meeting. It was tabled.**
- b. Dawn Ford has submitted her application for Library Board member to the City Board for consideration. Applications have been opened up to the public.**
- c. Food for Fines was discussed. It was decided to go ahead with it. Laurie will handle.**

10. Adjournment:

- a. Motion to Adjourn at 8:00 PM by Archer, seconded by Scott Yeas - Hapke, Archer, Scott, and Robinson Motion carried 4-0**

The next regular Library Board Meeting will be January 5, 2025 at 6:30 PM

**Respectfully submitted
Mary Jo Robinson, Secretary**

